Section Ten (10) Wi-Fi Network Guest Use Terms and Conditions

Purpose
The Network Guest User Terms and Conditions (T&C) exists in order protect the Unitarian Universalist Church of Buffalo (UUCB) in three ways. First, adherence to the T&C will protect the computer infrastructure against security threats. Second, it will protect the UUCB from lawsuits, legal actions, and criminal complaints associated with violations of law. Finally, it will help to protect the reputation (reduce reputational risk) of the UUCB by assuring that the church's internet service is not associated with illegal uses or uses that violate our principles.

Who This Applies To
This T&C applies to anyone who uses guest access on the UUCB network (network guest access). This includes access using Wi-Fi or a wired connection anywhere in the building or outside the building. If a Staff member chooses to access the guest network for some reason, this T&C applies to them in addition to the staff computer use T&C as described in the Office Manual and Personnel Manual.

Access Means Agreement
By accessing our network guest access, you agree to abide by this entire T&C. You acknowledge that internet activities have inherent personal, confidentiality, and security risks. *You further agree that the UUCB is not liable for any harm that you may experience including but not limited to the compromising of your device, trigger events, identity theft, or legal problems associated with misuse of the network guest access.*

Access Control
Not all uses of our network are consistent with our mission or the security of the UUCB systems. For example, free and open access is inherently dangerous, especially in the dense urban environment of Elmwood Avenue. Safe use of our Network capabilities requires a few simple rules be in place.

- Password protection. The network guest access will always have a password. Access to those passwords are controlled by the Administrator for Facilities and Communication (Administrator), the Senior Minister (Minister), or their designees, who have the sole discretion to grant, deny, or rescind access based on this T&C and any other guidelines that may be determined by the Board or Minister.

- Protected devices only. Unprotected devices are vectors for malware. Only devices with anti-malware and anti-virus software installed may be attached to the guest network.
- The Minister or Administrator may revoke the access at any time for any reason.

General Access Rules
- Access to the UUCB guest network is reserved for members and friends who are engaged in church activities and guests of the church such as visiting clergy and DREs, speakers, UUA and CERG staff, and participants in workshops.
- Access is *not automatically* granted to persons attending events. It is also not granted as open access for groups using our building especially rentals. The Minister or Administrator must give explicit permission for use at events including long-term functions such as Family Promise.
- Access is restricted to persons over the age of 16, if members, and 18 if not. Open network access for large scale youth events in not permissible.

Availability
The UUCB makes no guarantee as to the availability of the network guest access. It may be unavailable at any time and without warning. It does not place specific restrictions on the length of authorized person may use the UUCB network guest access. However, the UUCB reserves the right to discontinue access at any time. So as not to needlessly waste resources, the UUCB guest network will disconnect any user who has not shown any activity for 30 minutes or so. A person so disconnected will need to sign on again.

Sanctioned activities only
Network guest access is installed primarily for the benefit of UUCB activities. It is not intended for personal private usage in the same way as Starbucks open access is. Thus, network guest access can only be used for sanctioned activities. Examples include but are not restricted to:

- Non-profit organizations using websites such as Prezi for a group meeting
- Accessing CERG and UUA training materials including videos for group training
- Presentations by ministry teams
- File access in support of church leadership functions such as Board or Board Advisory Committee meetings
- Congregational meetings
- Updating social media on behalf of the church
- Accessing external, cloud, software that is paid for by the church such as Auction software or a future church management software application

Network guest access should not be used for personal purposes such as checking personal email, personal web browsing unrelated to UUCB activities, or streaming

videos for personal purposes. The Minister is the arbitrator of what constitutes proper use but may delegate this authority to the others.

Restricted Use
Certain uses of the UUCB Network place the church at especially high risk. These behaviors are prohibited. Violations of any of these may result in immediate revocation of immediate permission to use the UUCB network guest access. **When illegal activity is detected, the UUCB reserves the right to inform law enforcement as well.**

1. Password sharing. Network guest passwords should be closely guarded to ensure that only authorized persons are accessing UUCB Internet services. **Sharing of the church password(s) is not allowed and is grounds for immediate revocation of network guest access privileges.**
2. Illegal activities of any kind. Any activity that violates the laws of the jurisdiction in which they are carried out is prohibited. All use of the network guest access must comply with applicable local, state, and federal laws.
3. Intellectual Property. Network guest access may not be used in any manner that infringes or misappropriates the intellectual property of the UUCB or any third party.
4. Viewing Pornography. There are many strong opinions on pornography. At UUCB we wish to maintain a safe space for all people. Viewing non-educational, sexually explicit pictures or videos as well listening to non-educational, sexually explicit sounds is prohibited.
    a. Please note: the non-educational phrase is significant. It may be permissible to view or listen to sexually explicit material in the context of an OWL class, workshop on sexuality or sexual violence, or similar educational function. The Minister or designee is charged with making a determination of the suitability of such material.
5. Violent Sounds and Images. As an inclusive environment, UUCB wishes to maintain an environment safe for those sensitive to depictions of violence such as those with PTSD. Non-educational violent games, pictures, or videosas well sounds of violence is prohibited. This includes what is typically called hate speech.
    a. Please note: the *non-educational* phrase is significant. The T&C would allow violent material in the context of a seminar or meeting on violence. The Minister or designee is charged with making a determination of the suitability of such material.
6. Darknet and hacker sites. Darknet sites, accessed through TOR or other means, and hacker sites often contribute to illegality and are vectors for malware. Except for educational purposes and only when accessed by a trained professional, such as an IT professional with CISSP certifications, accessing these sites is prohibited.
7. Public performances without permission. Public use of private streaming entertainment services, such as Netflix or Spotify, violate their Terms and

Conditions, and may constitute a violation of intellectual property rights that is not covered under fair use. The use of personal streaming services for any situation is prohibited unless specific permissions are granted by the streaming service.

    a. Please note: it is generally unlawful to use a movie or music for a large public gathering without permission. This is different from a family watching a movie during Family Promise. That would be considered a private performance. A Youth Con holding a dance using Spotify is a public not a private performance.

Support

There is no support for UUCB guest Network access. The Church Administrator will provide the SSID and Password for access but then it is up to the individual to figure out how to access it from their device.