



The Unitarian Universalist Church of Buffalo

695 Elmwood Avenue | Buffalo, NY 14222

716-885-2136 | [www.buffalouu.org](http://www.buffalouu.org)

The Reverend Cathy Harrington, Interim Minister

## Section Twelve (12): Alcohol Policies

1. Only member-sponsored or UUCB-sponsored events may have alcohol served. Non-members may not sponsor an event where alcohol is served at UUCB.
2. Any event at which alcoholic beverages are to be served must have the written approval of the minister.
3. No alcoholic beverages shall be served during any meeting at which the business of the church is conducted.
4. No alcoholic beverages shall be sold or served in an area where bingo is played by NYS law.
5. By NYS law, all alcoholic beverages must be purchased from a licensed brewer, winery, or wholesaler ONLY and not from a retail licensee.
6. A separate permit is required for each point of sale for each date. The permit must be on display at the event.
7. No alcohol shall be stored or served on the premises when any of the following events are being held:
  - a. Any youth-centered or led gatherings
  - b. Alcohol Anonymous gatherings
  - c. Narcotics Anonymous gatherings
8. The availability of alcoholic beverages must not be the focal point of any event or advertising for such event. IE, terms such as 'cocktail party', 'wine and cheese party', 'beer and wine tasting' are to be avoided.
9. **A Certificate of Liability Insurance which names The Unitarian Universalist Church of Buffalo as an *additionally insured* party is required for any event where alcohol is served.**

10. Non-alcoholic beverages (e.g., bottled water, soda, fruit juice) must be available at all such functions. If alcoholic beverages are to be sold, non-alcoholic beverages must be provided at no cost or at a lower cost than the cost of alcoholic beverages. The availability of such non-alcoholic beverages shall be prominently displayed and shall be equally accessible to patrons. Serving areas for alcoholic and nonalcoholic beverages shall be separate.
11. All beverages being served should be clearly identified as alcoholic or non-alcoholic.
12. Food must be served at any function where alcoholic beverages are provided. Any food containing alcoholic beverages as an ingredient should be clearly labeled as such.
13. Any alcoholic beverage must be served by a person over the age of 21 approved by the clergy person in charge of the church or the Church Administrator. Such person must not consume alcoholic beverages during the duration of the event at which he/she is serving.
14. Specific times for the service of alcoholic beverages must be established (e.g., no open bar).
15. UNDER NO CIRCUMSTANCES SHALL ALCOHOLIC BEVERAGES BE SERVED TO
  - a. ANY PERSON UNDER THE AGE OF 21; or
  - b. TO ANY PERSON WHO APPEARS TO BE INTOXICATED OR IMPAIRED.
  - c. **Violation of this rule will mean a suspension of the event without return of deposit and may mean that UUCB will no longer rent to the member for future events.**
  - d. UUCB suggests the use of a wristband system for legal age verification, i.e., checking ID and issuing a wristband to those 21 and over.
16. If alcoholic beverages are to be sold, there must be compliance with New York laws requiring the obtaining of special permits/licensing from the New York State Liquor Authority.
17. A NYS Temporary Beer and Wine permit can be acquired at:
  - a. <https://www.sla.ny.gov/online-permit-applications?src=ny>

- b. It should be noted that UUCB is limited to four such permits during any twelve-month period. If four permits have already been issued for 695 Elmwood Avenue Buffalo NY 14222 within the past 12 months, UUCB cannot host any more events where alcohol will be served.
  - c. Such permits are limited to the sale of beer and wine, which must be obtained from a licensed wholesaler, brewery or winery (i.e., not purchased from a retail liquor store or grocery).
  - d. Such permits do NOT permit the sale/service of hard liquor (e.g., scotch, gin, bourbon). If it is desired to provide for sale/service of these items, the USER must engage the services of a licensed caterer who holds an appropriate license issued by the New York State Liquor Authority.
- 18. Caterers may serve alcohol regardless of the above rules about special event permits with appropriate caterer licenses/permits.
  - a. In the event that a caterer is hired, food must be provided by the caterer.
- 19. Likewise, UUCB may auction or sell alcohol as a fundraiser with a Charitable Permit.
  - a. Alcohol sold in an event with a Charitable Event permit is to be consumed off site.
- 20. If a church function has an admission price, ticket price or donation connected with attendance (herein called a charge), such charge may not vary depending on whether an individual attendee receives an alcoholic beverage (e.g., \$10 charge without access to alcohol, \$15 charge with access). Such a function may not have a per drink bar as an alternative nor may any alcoholic beverages other than beer or wine be served (see item 12 above).
- 21. The sponsoring member/member-sponsored group for any event at which alcoholic beverages are to be served shall be responsible for arranging transportation for any person who appears to be intoxicated or whose ability to drive or otherwise return home may be impaired.
- 22. Flyers for upcoming AA groups held at UUCB will be made available by the Church Administrator for display at the event.